



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,  
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

**NAAC SSR Cycle IV (2015-2020)**

**1.4. FEEDBACK SYSTEM**

**1.4.1. & 1.4.2. FEEDBACK PROCESS AND ANALYSIS**

**MINUTES OF THE GOVERNING BODY MEETING  
2018-2019**



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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**MINUTES OF THE GOVERNING BODY MEETING  
2018-2019**



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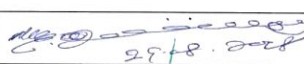
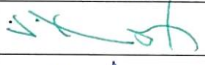


SIVAKASI.  
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**GOVERNING BODY MEETING 2018-2019**

**MEMBERS PRESENT**

DATE: 29.08.2018

TIME: 11.00a.m.

S. No	Name with Address	Signature
1.	Dr.A.Arivudai Nambi, <b>UGC Nominee</b>	
2.	Dr. (Thiru) P.Ambalavanan <b>State Government Nominee</b>	 29/8.2018
3.	Dr.V.Chinniah, <b>University Nominee</b>	
4.	Dr. S. Arivazhagan, <b>Educationist</b>	S. Arivazhagan
5.	Tmt .Thilagavathy Ravindran, <b>President</b>	R. Snidagavathy
6.	Thiru. A.Tenzing, <b>Vice-President</b>	CA - Tenzing
7.	Tmt. Aruna Ashok, <b>Secretary</b>	A - Aruna
8.	Thiru C.Gunasingh, <b>Member</b>	
9.	Tmt. Bina Rajasingh, <b>Member</b>	
10.	Thiru. N.R.K.R.R.Rajaratnam, <b>Member</b>	
11.	Dr.(Mrs.) T. Palaneeswari, <b>Principal</b>	T.Palaneeswari
12.	<b>Special Invitees:</b> Thiru. S.Maheswaran, <b>Member</b>	
13.	Thiru C.Vijayasingh, <b>Member</b>	
14.	Tmt. Vijayalakshmi Chiranjeeviratnam, <b>Member</b>	
15.	Tmt. Pallavi Selvaratnam, <b>Member</b>	
16.	Tmt. Sheela Gowri Arun, <b>Member</b>	
17.	Tmt. Preethi Vasikaran, <b>Member</b>	
18.	Mrs. R. Sudha Periathai, <b>Dean of Academic Affairs</b>	R. Sudha Periathai
19.	Mrs. E.Ponmalar, <b>Controller of Examinations</b>	E.Ponmalar



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**MINUTES OF THE GOVERNING BODY MEETING  
2018-2019**

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**MINUTES OF THE GOVERNING BODY MEETING HELD ON 29.08.2018**

The Twenty Third Governing Body Meeting was held on 29.08.2018 at 11.00 a.m. in the Secretary's Room.

**MEMBERS PRESENT**

- Tmt. Thilagavathy Ravindran, President
- Thiru A. Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary
- Thiru. C. Gunasingh, Management Committee Member
- Thiru. S. Maheswaran, Management Committee Member
- Tmt. Vijayalakshmi Chiranjeeviratnam, Management Committee Member
- Dr.V.Chinniah, University Nominee
- Dr. (Thiru) P. Ambalavanan, JDCE, State Government Nominee
- Dr. S. Arivazhagan, Educationist
- Dr. (Mrs.) T.Palaneeswari, Principal
- Mrs.R.Sudha Periathai, Dean of Academic Affairs
- Mrs. E. Ponmalar, Controller of Examinations

**Special Invitees from Faculty**

- Dr.(Mrs.) C. Devi Arockia Vanitha, Deputy Dean of Academic Affairs
- Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

**AGENDA**

- ⊗ Confirmation of Minutes of the Previous Meeting
- ⊗ Action Taken Report
- ⊗ Students Strength
- ⊗ Research
- ⊗ College with Potential for Excellence – Phase II
- ⊗ Extension of Autonomy
- ⊗ Board of Studies Meeting
- ⊗ Awards Committee Meeting
- ⊗ Examination and Evaluation
- ⊗ Revised Budget for 2018 – 19
- ⊗ UGC Grants



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**MINUTES OF THE GOVERNING BODY MEETING  
2018-2019**

- ❖ Infrastructure
- ❖ Placement
- ❖ Awards and Achievements

**BUSINESS TRANSACTED**

- ❖ The meeting commenced at 11.00 a.m.
- ❖ The Principal cordially greeted and welcomed the eminent members of the Governing Body.
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ It was resolved to confirm the report on the action taken for the suggestions given by the members of the Governing Body in the previous meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the
  - ★ Research
  - ★ College with Potential for Excellence – Phase II
  - ★ Extension of Autonomy
  - ★ Board of Studies Meeting
  - ★ Awards Committee Meeting
  - ★ Examination and Evaluation
  - ★ Revised Budget for 2018 – 19
  - ★ UGC Grants
  - ★ Infrastructure
  - ★ Placement
  - ★ Awards and Achievements
- ❖ The following were approved by the Governing Body:
  - ★ The expenditure of the Autonomy grant for the year 2017-18
  - ★ Revised Autonomy Budget for the financial year 2018– 19
  - ★ The proposed expenditure of the CPE grant – Phase II for the year 2018-19
  - ★ AQAR 2017 – 2018
  - ★ New Certificate Programmes in Pyrotechnic Chemistry, Cheminformatics, Web Development, Flash, Visual Effects, Yoga and Library and Information Science.



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**MINUTES OF THE GOVERNING BODY MEETING  
2018-2019**

❖ The following appreciations were made:

- Research culture of the college has seen a remarkable progress through an increase in the number of PhD's in the Department of Mathematics, Physics and Chemistry
- Add on courses handled by our own faculty members of the Department of Computer Applications and Information Technology was appreciated.
- Improvement in the student's spoken English has overtly contributed to the overall placement strength of the college.

❖ The following suggestions were made:

- Motivate the faculty members to finish their doctorates and apply for guideship and upgrade the departments into research centers.
- Encourage faculty members to publish papers in reputed journals indexed in SCOPUS, Web of Science and ICI.
- To offer add on courses on Big Data, R Programming and Data Science.
- Initiatives to be taken to have a Rifle shooting club in the college.
- A candidate can repeat only one/two papers for the repeat examination. The term repeat can be renamed as 'Instant'.
- Have a tie up with Oxford University Press for conducting online courses.
- Insist the two wheeler users to wear helmets compulsorily.
- Stress on plastic free campus and educate student community on the environmental and health benefits of not using plastics for a better future.
- Can enrich vocabulary among the students by making them learn a new word every day.
- English proficiency of the candidate should be checked while they appear for faculty interview and further training could be given to the candidates who lack good communicative skills.



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**MINUTES OF THE GOVERNING BODY MEETING  
2018-2019**

- To encourage the students and staff members to get aware of online portals such as mooc to enhance e- learning.
- To allow the students to co-ordinate, convene and compeer collegiate events.

Mrs. R.Sudha Periathai, Dean of Academic Affairs, proposed the vote of thanks.

*R. Sudha Periathai*  
Dean of Academic Affairs

*T. Palaneeswari*  
PRINCIPAL

**Members Present**

**Signature**

- Tmt. Thilagavathy Ravindran, President

*R. Thilagavathy*

- Thiru A. Tenzing, Vice-President

*A. Tenzing*

- Tmt. Aruna Ashok, Secretary

*A. Aruna*

- Thiru. S. Maheswaran, Member

*S. Maheswaran*

- Thiru. C. Gunasingh, Member

*C. Gunasingh*  
29/05/2018

- Dr. V. Chinniah, University Nominee

- Dr. P.Ambalavanan, JDCE

*P. Ambalavanan*  
29.05.2018

- Dr. S. Arivazhagan, Educationist

*S. Arivazhagan*

- Tmt. Vijayalakshmi Chiranjeeviratnam, Member

*C. Vijayalakshmi*

- Dr. (Mrs.) T.Palaneeswari, Principal

*T. Palaneeswari*



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**MINUTES OF THE GOVERNING BODY MEETING**

**2018-2019**

- > Mrs.R.Sudha Periathai, Dean of Academic Affairs *R. Sudha Periathai*
- > Mrs. E. Ponmalar, Controller of Examinations *E. Ponmalar*
- > Dr.(Mrs.) C. Devi Arockia Vanitha, Deputy Dean of Academic Affairs *CDAU*
- > Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations *S. Pethanachi Selvam*



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**MINUTES OF THE GOVERNING BODY MEETING HELD ON 08.02.2019**

The Twenty Fourth Governing Body Meeting was held on 08.02.2019 at 11.00 a.m. in the Secretary's Room.

**MEMBERS PRESENT**

- Tmt. Thilagavathy Ravindran, President
- Tmt. Aruna Ashok, Secretary
- Thiru. S. Maheswaran, Management Committee Member
- Tmt. Bina Rajasingh, Member
- Tmt. Vijayalakshmi Chiranjeeviratnam, Management Committee Member
- Tmt. Preethi Vasikaran, Management Committee Member
- Dr.V.Chinniah, University Nominee
- Dr. R.Baskaran, JDCE, State Government Nominee
- Dr. (Mrs.) T.Palaneeswari, Principal
- Dr. (Mrs.) R.Sudha Periathai, Dean of Academic Affairs
- Mrs. E. Ponmalar, Controller of Examinations

**Special Invitees from Faculty**

- Dr.(Mrs.) C. Devi Arockia Vanitha, Deputy Dean of Academic Affairs
- Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

**AGENDA**

- ✦ Confirmation of Minutes of the Previous Meeting
- ✦ Report on Action Taken
- ✦ Students Strength
- ✦ Research
- ✦ Awards Committee Meeting
- ✦ Examination and Evaluation
- ✦ Revised Budget for 2018-2019
- ✦ Proposed Budget for 2019–2020
- ✦ UGC Grants
- ✦ Infrastructure
- ✦ Instruments Purchased
- ✦ Placement
- ✦ Awards and Achievements
- ✦ Any Other





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**MINUTES OF THE GOVERNING BODY MEETING  
2018-2019**

**BUSINESS TRANSACTED**

- ❖ The meeting commenced at 11.00 a.m.
- ❖ The Principal cordially greeted and welcomed the eminent members of the Governing Body.
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ It was resolved to confirm the report on the action taken for the suggestions given by the members of the Governing Body in the previous meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the
  - ❖ Confirmation of Minutes of the Previous Meeting
  - ❖ Report on Action Taken
  - ❖ Students Strengin
  - ❖ Research
  - ❖ Awards Committee Meeting
  - ❖ Examination and Evaluation
  - ❖ Revised Budget for 2018 - 2019
  - ❖ Proposed Budget for 2019 – 2020
  - ❖ UGC Grants
  - ❖ Other Grants
  - ❖ Infrastructure
  - ❖ Instruments Purchased
  - ❖ Placement
  - ❖ Awards and Achievements
- ❖ The following were approved by the Governing Body:
  - ★ The expenditure of the Autonomy grant for the year 2018-2019.
  - ★ Revised Autonomy Budget for the financial year 2018-2019.
  - ★ Proposed Autonomy Budget for the financial year 2019– 2020.
  - ★ Proposed expenditure of the CPE grant Phase – II (Recurring) for the year 2018-2019.
  - ★ Expenditure for the CPE grant Phase – II (Non-Recurring) for the year 2018-2019.
  - ★ Interest Amount Rs. 3,26,596/- has been generated till 06.02.2019 in UGC Account and it is resolved to transfer Rs. 2,78,655/- to CPE Account and Rs. 47,941/- to UGC Autonomy Account.



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❖ The following appreciations were made:

- Students' Ethnic wear day was highlighted and appreciated.
- Improvement in the enrollment of MOOCs NPTEL and Swayam by the Staff members and the students was appreciated.
- Recognized the full worth of improvement in the students' vocabulary through a new word every day.
- Smoke free environment day as an eco-friendly initiative was admired.
- Acknowledged the contribution of Staff and Students for Gaja Cyclone Relief Fund.
- Commended the installation of the ORELL software for improving the English proficiency of the students.
- Praised the steps taken for the up gradation of Science Laboratories by purchasing the instruments.

❖ The following suggestions were made:

- To develop students into Budding Entrepreneurs by providing a platform to exhibit and sell their own products.
- To conduct more number of hands-on training programmes / workshops to inculcate entrepreneurial skills.
- To organize science exhibitions / model displays to instill the scientific temper in students.
- To introduce innovative courses in the Curriculum to meet the local needs.
- To arrange demo sessions for handling the newly purchased instruments.
- To organize more number of awareness programme on Women issues.



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- To insist the Faculty Members to apply for Minor / Major Research Projects from various funding agencies.
- To strengthen the Nutrition and Dietetics and Costume Design and Fashion Departments by signing MoU with reputed Institutions.
- To organize “Food Mela” by Nutrition and Dietetics Department.
- To introduce Inter-disciplinary Certificate Course on “Basic Accounting”

Dr. R. Sudha Periathai, Dean of Academic Affairs, proposed the vote of thanks.

*R. Sudha Periathai*  
Dean of Academic Affairs

*T. Palaneeswari*  
PRINCIPAL

**Members Present**

➤ Tmt. Thilagavathy Ravindran, President

*R. Sri Jayasudha* Signature

➤ Tmt. Aruna Ashok, Secretary

*A. Aruna*

➤ Thiru. S. Maheswaran, Member

*S. Maheswaran*  
*Bina Rajasingh*

➤ Tmt. Bina Rajasingh, Member

➤ Tmt. Vijayalakshmi Chiranjeeviratnam, Member

*V. Vijayalakshmi*

➤ Tmt. Preethi Vasikaran, Management Committee Member

*Preethi V.*

➤ Dr. V. Chinniah, University Nominee

*V. Chinniah*

➤ Dr. R. Baskaran, JDCE

*R. Baskaran*

➤ Dr. (Mrs.) T. Palaneeswari, Principal

*T. Palaneeswari*



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*R. Sudha Periathai*

> Mrs. E. Ponmalar, Controller of Examinations

*E. Ponmalar*

> Dr.(Mrs.) C. Devi Arockia Vanitha, Deputy Dean of Academic Affairs

*CDAA*

> Dr.(Mrs.) S. Pethanachi Selvam, Deputy Controller of Examinations

*S. Pethanachi Selvam*